

February 2006

**SAC in DENTAL PUBLIC HEALTH
GUIDELINES FOR HIGHER TRAINEES**

1. The scheme of higher training is monitored and administered by the Joint Committee for Specialist Training in Dentistry (JCSTD). The JCSTD represents the four Royal Surgical Colleges in the UK and Ireland. Each dental specialty has its own Specialist Advisory Committee (SAC) which reports to the JCSTD. The SACs are responsible for the recognition and approval of higher training programmes and for the enrolment of trainees.
2. Individuals will enter a period of higher specialist training by appointment to a Specialist Registrar post, which has been inspected and approved for training by the relevant SAC. Appointment to such a post is through open competition by a properly constituted Advisory Appointments Committee (AAC).
4. Following appointment to a higher training programme, trainees must enrol with the SAC. (see para 6)

5. Criteria for Entry to the Specialist Registrar Grade

Trainees must be appointed to an SAC approved higher training programme by a full Advisory Appointments Committee.

Trainees must - have a BDS or equivalent

- have gained a Diploma of Membership of the Faculty of Dental Surgery/Dentistry of one of the four Royal Colleges or its equivalent

- have completed 2 years of general professional training

6. Procedure for enrolment

Trainees should let the SAC Secretariat know that they have been appointed to a Specialist Registrar post by writing to the SAC Committee Secretary (see contact address below). They should give their full name, start date, details of their main base and provide an up to date copy of their CV.

Enrolments are normally considered by the full SAC at the next appropriate meeting. Following the SAC meeting, trainees are informed of the expected date for their completion of training (CCST date), which is conditional upon meeting the requirements in para 10 below. Trainees will also receive a copy of the *Curriculum for Dental Public Health, Guidelines for Higher Trainees and Manual of Specialist Training in Dentistry in the UK and Ireland*. All higher trainees will receive a National Training Number (NTN). The Postgraduate Deanery office allocates these numbers.

7. Logbooks

Trainees are required to keep a logbook throughout their period of higher training. All trainees should receive a logbook with the letter confirming their enrolment with the SAC; however, further copies are available from the SAC Committee Secretary.

8. Period of Training

The minimum period of training will normally be four years. This period will include three years of NHS training and one year of formal academic education at masters level e.g. MSc in Dental Public Health or approved MPH with specific dental modules. Individuals entering the Specialist Registrar grade who already possess these qualifications will normally only be required to undertake a further 3 years of specialist training.

9. Assessments

The Guide to Specialist Registrar Training (Orange Book) requires that trainees are assessed six months after their initial appointment and annually thereafter. This should be organised by the Training Programme Director in consultation with the Deanery office. Assessment reports will be kept confidential to the SAC.

10. Completion of training

Successful completion of higher training is conditional upon:-

- satisfactory assessment forms and RITA forms and satisfactory final report from consultant trainers
- a satisfactory logbook at the end of the training period
- success in the Intercollegiate Specialty Fellowship Examination (ISFE) in Dental Public Health. For further details regarding the regulations for this examination please contact:

**Secretariat of the Intercollegiate Specialty Fellowship Examination Board
Royal College of Physicians and Surgeons of Glasgow
232-242 St Vincent Street
Glasgow
G2 5RJ
Tel: 0141 221 6072
Fax: 0141 221 1804**

Upon successful completion of training, trainees will be recommended to the JCSTD for the award of a Certificate of Completion of Specialist Training (CCST). The JCSTD will recommend the award to the General Dental Council (GDC), which will issue the CCST. Trainees can compete for an appointment to a Consultant post within three months of their completion of training.

Correspondence should be addressed to:

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Further information about higher specialist training in Dental Public Health can be found at the college website under "Faculty of Dental Surgery"; www.rcseng.ac.uk