

Job Title: Senior Project Manager

Salary: £39,182 to £50,808 per annum depending on qualifications and experience

Contract Type: Full-time, Fixed Term Contract (until 30.09.27)

Location: Central London/ Remote working

About us

The Royal College of Surgeons of England is one of the best known professional membership organisations in the world, with a name and reputation that speak for excellence in the UK and across the globe. We provide education, assessment and development to nearly 30,000 surgeons, dental surgeons and members of the wider surgical and dental teams at all stages of their career; we set professional standards, facilitate research and champion world-class surgical outcomes for patients.

About the roles

This role provides a unique opportunity to work within the [National Cancer Audit Collaborating Centre \(NATCAN\)](#). NATCAN is a new national centre of excellence overseeing the 10 National Cancer Audits in England and Wales aiming to strengthen NHS cancer services by looking at treatments and patient outcomes across the NHS. NATCAN is part of the Clinical Effectiveness Unit (CEU), jointly run by the Royal College of Surgeons of England (RCSEng) and the London School of Hygiene and Tropical Medicine.

The post holder will be a key member of the multidisciplinary project teams in [primary breast cancer](#) and [metastatic breast cancer](#) including senior cancer specialists, clinical fellows, clinical epidemiologists, data scientists, statisticians and health service researchers who together deliver national cancer audits and carry out practice-changing research into the how patients with cancer should be best cared for.

The successful candidates will manage the successful delivery of the quality improvement activities and outputs of the audits. Working with key stakeholders, the post holders will ensure the audits respond to the evolving needs of the medical professionals, produce professional reports and scientific publications, and strengthen their range of outputs for benchmarking and quality improvement.

Responsibilities

- Manage the inter-dependencies of project/programme activities so that the audits and related quality improvement projects achieve their deliverables on time and within budget
- Manage relationships with the multidisciplinary project teams and stakeholders to ensure the audits meet expectations and contractual deliverables
- Implement plans for key quality improvement activities including (but not limited to) study proposals, data acquisition, report submissions, publication of academic papers, quality improvement events, website management, and funding applications
- Manage communications with stakeholders, via relevant media including the audit websites including the regular dissemination of audit results
- Participate in activities to publicise the work of the centre and the audit findings in seminars, conference presentations, reports and academic journals
- Support the data application process and ensure projects comply with information governance policies

About you

We are looking for applicants with:

- Bachelor Level/ Higher degree or equivalent academic qualification
- A recognised project and/or programme management course/qualification, or have appropriate practical experience
- Highly organised, efficient and able to plan, prioritise and complete a challenging workload to agreed timescales
- Experience of working in a demanding project management role, simultaneously coordinating activities with numerous stakeholders at national level
- Experience of working within multi-disciplinary teams across different organisations on national healthcare projects

- Excellent verbal and written communication skills, with experience of writing and presenting information for a range of audiences
- Experience of using different communication channels including websites and social media
- Experience working in the health sector or similar environment

What we can offer you

- 27 days paid holiday + bank holidays and up to 4 college closure days
- Flexible working
- Enhanced contributory pension scheme & other leave entitlements
- Variety of learning and development opportunities
- Wellbeing programme & Employee Assistance Scheme

Interested Candidates:

If you wish to apply or if you have any questions about this position please email your CV together with a cover letter to RCSHR@rcseng.ac.uk.

Any personal data collected from you, or that you provide to us, will be processed by us in accordance with our recruitment processes. If unsuccessful in your application, your information will be held by us on our database for a period of 6 months before deletion. If you would like your information removed sooner, please contact RCSHR@rceng.ac.uk

Closing date: 9th June 2025

The Royal College of Surgeons of England is an Equal Opportunities Employer. We are open to all talent and we actively ensure that all qualified applicants will receive equal consideration for employment without regards to race/ethnicity, nationality, religion, pregnancy, marital status, sexual orientation, gender identity/expression, age and disability

The Royal College of Surgeons of England is committed to protecting your privacy. We are registered as a data controller with the Information Commissioner's Office (ICO). All College employees are responsible for records held, created and used as part of their work for the College including patient/client, corporate and administrative records. Records are managed according to the requirements of the Data Protection Act 2018 and ensure confidentiality. The College ensures that staff are trained to handle the information you submit to us with care and discretion, seeking advice where necessary.

Please note that this advert may close early if we reach the maximum applications