



Royal College
of Surgeons
of England

ADVANCING SURGICAL CARE

Job Title – Quality Manager

Salary – £43,033 per annum

Contract Type – Permanent, Full-time (35 hours)

Location - We fully support flexible working, from our superb offices in Holborn and from home. We do require staff to spend 20% of their time in the office. This is subject to role requirements.

About us

The Royal College of Surgeons of England (RCS England) is looking for a Quality Manager to work within the Joint Committee on Surgical Training (JCST). This is an excellent opportunity to join a well-established team, working directly with consultant surgeons and other key stakeholders.

The post sits in the [Joint Committee on Surgical Training](#) (JCST). Although based at the Royal College of Surgeons of England (RCS England), the JCST is an intercollegiate body that works on behalf of the four Surgical Royal Colleges of the UK and Ireland. Its mission is to develop, promote and ensure the highest standards of surgical training for the benefit of patients and contribute to the future of surgery by shaping the future of surgical training.

Our heritage home in Lincoln's Inn Fields, Holborn

Nestled in the heart of bustling London, our beautiful heritage building in Lincoln's Inn Fields, Holborn, offers an easily accessible location steeped in history. Now transformed into a centre of excellence for surgery, it provides a welcoming place for all our members to train, meet or network, wherever they live and work.

About the role

The Quality Manager plays a critical role in developing, coordinating and implementing the JCST's quality framework, ensuring that its quality management and quality improvement processes are effective, fit for purpose and aligned with the organisation's strategic aims across the UK and Ireland. The postholder will support the delivery and continuous enhancement of these processes, helping to ensure that JCST maintains a robust and impactful approach to quality management and improvement.

This role demands meticulous attention to detail, strong analytical capabilities, and effective collaboration with internal and external stakeholders, including the surgical Royal Colleges, the Statutory Education Bodies and the General Medical Council (GMC).

Responsibilities

- Developing and implementing QA-related policies and processes and ensuring effective communication of any changes to internal and external stakeholders.
- Ensuring the JCST Trainee Survey remains fit for purpose by working with the QA Lead and others to ensure that remains the case – administering the survey and its associated reporting system to ensure it is sustainable.
- Designing and administering the biennial JCST Trainer Survey and its associated reporting system.
- Producing the annual Trainee Survey report and the biennial Trainer Survey report, identifying key themes, trends and areas for quality improvement.
- Working closely with Specialty Advisory Committees (SACs) QA Leads to support the development of annual regional reports, providing templates, advice and feedback to facilitate high-quality and consistent reporting.
- Supporting the work of the JCST Selection Group and acting as departmental staff lead for national surgical selection.
- Supporting the JCST Chair and network of SAC Selection Leads in the development of the surgical selection processes.

About you

- Degree or equivalent level of professional experience in a similar role.
- Proven experience in quality management or assurance roles, preferably in a healthcare or educational setting
- Strong communication and negotiating skills with a range of internal and external stakeholders



- Using analytical skills to interpret data and metrics, identify trends and patterns, and drive data-driven decision making
- Good time management skills
- Report writing and presentation skills
- Highly organised and able to respond quickly to change
- Ability to work independently and take initiative
- Ability to guide and motivate people in more senior roles

What's in it for you?

- 27 days paid holiday + bank holidays and up to 4 college closure days over the festive period & other leave entitlements (carers leave, fertility treatment leave, etc.)
- Hybrid and flexible working. We require staff to spend a minimum of 20% of their time in the office, subject to role requirements.
- Opportunity to work from outside the UK (up to 2 weeks) (dependant on eligibility)
- Enhanced contributory pension scheme
- Equal access to enhanced parenthood leave
- A range of staff and peer networks
- Employee health and wellbeing committed (Healthcare cash plan, menopause friendly, disability confident employer, mental health first aiders, EAP etc.)
- Retail discount platform
- Sabbatical and volunteering opportunities
- Variety of learning and development opportunities

Interested Candidates:

If you wish to apply or if you have any questions about this position please email your CV together with a cover letter to RCSHR@rcseng.ac.uk.

Any personal data collected from you, or that you provide to us, will be processed by us in accordance with our recruitment processes. If unsuccessful in your application, your information will be held by us on our database for a period of 6 months before deletion. If you would like your information removed sooner, please contact RCSHR@rceng.ac.uk

Closing date: Monday 07 September 2026

Interview date: mid to late September (will be held online)

The Royal College of Surgeons of England is an Equal Opportunities Employer. We are open to all talent and we actively ensure that all qualified applicants will receive equal consideration for employment without regards to age, disability, gender reassignment, marriage or civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation.

The Royal College of Surgeons of England is committed to protecting your privacy. We are registered as a data controller with the Information Commissioner's Office (ICO). All College employees are responsible for records held, created and used as part of their work for the College including patient/client, corporate and administrative records. Records are managed according to the requirements of the Data Protection Act 2018 and ensure confidentiality. The College ensures that staff are trained to handle the information you submit to us with care and discretion, seeking advice where necessary.

