

The *Bulletin* seeks a new Editor

The Royal College of Surgeons of England is seeking a new Editor for its membership journal, the *Bulletin*. The appointment will take effect from November 2021, when the current Editor steps down. The *Bulletin* is published eight times a year in January, February, March, May, July, September, October and November, with a regular *Trainees' Bulletin* published once a year.

The *Bulletin* publishes topical content, non-clinical research papers and feature articles; providing a forum for the debate of current issues of interest and/or contention within the profession. While the *Bulletin* keeps fellows, members and affiliates of RCS England informed of all RCS England activities, the features and research articles are of interest to those outside the College. We also have regular columns covering, technology, law, public policy as well as editorials and the view from the RCS England President.

The editorial board is composed of experts from the surgical specialties which we are looking to expand in the coming year.

The Editor has final responsibility for editorial decisions regarding all content in the journal, developing and implementing the strategic vision for the journal in conjunction with the Editor-in-Chief, Editorial Board and publishing team, promoting the journal to the surgical community and overseeing the peer review process.

Responsibilities of the Editor

- Select and appoint editorial board members to represent adequately the surgical specialties;
- Guide the strategic vision for the *Bulletin* in conjunction with the Editor-in-chief, Editorial Board and publishing team; including types of manuscripts to publish, development of new content, special sections or issues, and the formulation of journal policies;
- Ensure that the content is relevant (topical and/or scientifically sound), accurate and reflects the goals and scope of the journal;
- Evaluate the scientific rigour, relevance & integrity of manuscripts and make final editorial decisions relative to journal content after consideration of reviewers' and other editors' comments;
- Take responsibility for ensuring the integrity of the peer review process (timeliness, fairness, thoroughness and civility);
- Promote the journal to the surgical community through editorials, social media and presence at appropriate events;
- Actively support diversity, inclusion and equity in the journal, publishing and the surgical profession;
- Handle issues regarding integrity of research and publishing, including misconduct and unethical or questionable practice.

Characteristics and Skills

- Proven experience of editing a journal at national and/or international level;
- Ability to create, communicate and lead a strategic vision for the journal;
- An awareness of current issues and trends in medical publishing;
- Ability to embrace innovative technologies and new ways of working;
- Strong leader and team member, with the ability maintain motivation of the Editorial Board;
- Enthusiastic advocate, seeking opportunities to attract new submissions and promote the journal;
- Clear, effective communicator in managing relationships with a variety of people across the publishing process
- Experience of working in an NHS hospital as a consultant surgeon;
- A fellow of the Royal College of Surgeons of England.

Application Process

Those who are interested may apply for this position by submitting:

- A full CV
- Covering letter of no more than 2 pages, outlining your vision for the journal and your suitability for the role.

Applications to be submitted by 9 am on Monday 27 September 2021.

They should be emailed to Michelle Jones, RCS England Head of Publishing at mjones@rcseng.ac.uk.

Those shortlisted will be required to attend a virtual meeting in the week commencing Monday 6 October 2021.