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| **VACANCY FOR REGIONAL DIRECTOR FOR SCOTLAND**  **APPLICATION FORM** |

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| **Before completing this form, please read the Guidance Notes for Applicants.**  The application and equal opportunities monitoring form (below) should be completed in type and returned by email to **Tom Saunders, Outreach Manager (North, Midlands and Scotland):** [**TSaunders@rcseng.ac.uk**](mailto:TSaunders@rcseng.ac.uk) |

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| 1. PERSONAL DETAILS | |
| Last name: | Title: |
| First name(s): | GMC no: |
| Address: | |
| Post code: | Work/day tel: |
| Mobile: |  |
| Surgical specialty: | |

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| **2. ELIGIBILITY CRITERIA**  **Current employment and fellowship status (please tick as appropriate)** |
| Consultant surgeon in a substantive post  Specialty or Associate Specialist (SAS) surgeon in a substantive post  Retired substantive consultant surgeon no longer than two years out of clinical practice  Retired substantive SAS surgeon no longer than two years out of clinical practice  Fellow of the Royal College of Surgeons of England  Fellow of another surgical Royal College |
| **Fellow of other surgical Royal Colleges**  Please indicate the college you are affiliated with (if not RCS England): Choose an item.  If successful at interview, please tick the box to confirm your willingness to take up Fellowship of the Royal College of Surgeons of England *via transfer* at the time of taking up the post. |

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| **3. CURRENT AND PREVIOUS HOSPITAL AND MEDICAL MANAGEMENT APPOINTMENTS** | | | | |
| Name and Organisation | Position held | Dates  From To | | Specialty |
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| **4. CURRENT AND PREVIOUS PROFESSIONAL ROLES** Please include any College, Health Board/Trust, Surgical Specialty Association, or Regional Representative roles; local and national committees / working parties, and; other relevant leadership positions you hold in this section. | | | |
| Name of organisation | Position or role held | Dates  From To | |
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| **5. PREVIOUS AND CURRENT EDUCATION AND TRAINING ROLES** Please include any Specialty Advisory Committee or liaison member positions; Training Programme Director, Director of Medical Education, Clinical or Educational Supervisor, Surgical Tutor, or Regional Specialty Professional Adviser roles; School of Surgery, Specialty Training Committee or Core Surgical Training Committee positions, and; any other educational or regional specialty society positions in this section. | | | |
| Name of organisation | Position or role held | Dates  From To | |
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| 6. SUPPORTING STATEMENT *(500 words minimum, 1000 words maximum)*Please comment on your suitability for the Regional Director role against the person specification, and give a brief account of how you would contribute to the College’s strategy and support for surgical professionals and stakeholders in the Scotland. Please add any other relevant information that you feel supports your application in this section. |
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| **7. JOB SHARE APPLICATIONS**  **If this application is for a job share please outline why the job share model is suitable and beneficial and how the job share arrangement will work in practice, e.g. along geographical lines, and a coherent proposal for delivering the core functions in the job description as a joint enterprise** |
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| **8. REFERENCES**  **Please choose two referees who would be relevant to this application.** | |
| Name: | Name: |
| Relationship: | Relationship: |
| Contact Address: | Contact Address: |
| Tel. No.: | Tel. No.: |
| Email: | Email: |

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| **9. DATA PROTECTION** |
| The information you have given on this form will be held by the Membership, Marketing and Communications department of the Royal College of Surgeons of England (RCS England) on a compartmented secure server in accordance with the Data Protection Act 2018 and the General Data Protection Regulation (GDPR), and will be used only in connection with the purposes that you originally contacted us for. The information is kept by RCS England. Should you wish to find out more about how we handle your information or to discuss any services provided by RCS England, please see our [**Privacy Policy**](https://www.rcseng.ac.uk/privacy-policy/), or contact: [**OutreachNorth@rcseng.ac.uk**](mailto:OutreachNorth@rcseng.ac.uk).  **By checking this box I certify that I have understood the above statement and agree that the information provided is to the best of my knowledge correct. I am not aware of any reason why it would be inappropriate for my application to be considered. I confirm that I am not under formal investigation into my professional practice or conduct.** |

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| **10. EQUALITY AND DIVERSITY POLICY** |
| The Royal College of Surgeons of England is committed to equal opportunities for all those involved with the College. We are open to all talent and we actively ensure that all qualified applicants will receive equal consideration without regards to race/ethnicity, national origin, religion, pregnancy, marital status, sexual orientation, gender identity/expression, age and disability. Please contact us if there is anything we need to know in order to offer you a fair selection interview.  You must not canvass members of the College Council in relation to your application. This means you must not seek the support of the Elected Members or attempt to ask them to influence the decision. If you do, you will be disqualified |

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| 11. DECLARATION | |
| **By checking this box** **I certify that the information given above is to the best of my knowledge correct.** | |
| **Signed:** |  |
| **Date:** |  |

**Please complete the equal opportunities monitoring form (below) before submitting your application.**

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| **12. EQUAL OPPORTUNITIES MONITORING**  **In line with UK legislation and good practice guidelines, we ask you to complete this form. This will enable us to monitor our business processes and ensure that we provide equality of opportunity to all. The information will be held in confidence, however, you are not obliged to provide this information. You can return the form anonymously by post if you prefer.**  **These details will be detached from the Application Form and are separate to the application process. They will not be viewed by shortlisting or interview panels.** | |
| Gender ☐ Male  Female  Intersex  Non-binary  Prefer not to say   1. **Nationality**   Please specify  ☐ Prefer not to say   1. **Ethnic origin (please tick one box only)** These categories are based on the Census 2011 categories and recommended by the Commission for Racial Equality.   **a) White**  ☐ British  ☐ Gypsy or Irish Traveller  ☐ Scottish  ☐ Welsh  ☐ Any other White background  **b) Black or Black British**  African  ☐ Caribbean  ☐ Any other Black background  **c) Mixed**  ☐ White and Black Caribbean  ☐ White and Black African  ☐ Other mixed background  Please specify:  Please specify  **d) Asian or Asian British**  Indian  Pakistani  Chinese  Other Asian background  ***e*) Other ethnic group**  Arab  Please specify:  Please specify  Prefer not to say | **4. Marital Status**  Single  Married  Civil Partnership  Partner  Divorced  Other  Prefer not to say  **5*.* Religion**  None  Jewish  Christian  Hindu  Sikh  Muslim  Buddhist  Other  Please specify:  Please specify  Prefer not to say  ***6.* Sexual orientation**  Bisexual  Heterosexual  Lesbian or Gay  Prefer not to say  If you prefer to use your own term, please specify here:  Please specify  **7. Do you consider yourself to have a disability or health condition?**  Yes  No  Prefer not to say  *This information will be recorded electronically with your other data in accordance with the Data Protection Act 2018, but used only for monitoring our business practises.* |