

**Participant feedback questionnaire: face-to-face course**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Course title: |  |  |  |  |  |  |  |
| Course date: | Dd/mm/yyyy |  |  |  |  |  |  |
| Course provider: |  |  |  |  |  |  |  |
| Course venue: |  |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |
| 1:strongly disagree; 2:disagree; 3:neutral; 4:agree; 5:strongly agree; n/a not appropriate | |  |  |  |  |  |  |
|  | | 1 | 2 | 3 | 4 | 5 | n/a |
| Q1.The information about the course prior to registration was clearly defined. | |  |  |  |  |  |  |
| Q2.The booking process was clearly outlined. | |  |  |  |  |  |  |
| Q3.The contact with the administration team was helpful for booking my course. | |  |  |  |  |  |  |
| Q4.Participants’ suitability for the course was clearly defined. | |  |  |  |  |  |  |
| Q5a.The course administration was effective: Pre-course (e.g. joining instructions, programme, directions to centre) | |  |  |  |  |  |  |
| Q5b.The course administration was effective: during the course. | |  |  |  |  |  |  |
| Q5c.The course administration was effective: post-course. | |  |  |  |  |  |  |
| Q6.I understood how I needed to prepare for the course. | |  |  |  |  |  |  |
| Q7.The pre-course learning materials/activities were helpful preparation for the course. | |  |  |  |  |  |  |
| Q8.The learning outcomes of the course were clearly defined. | |  |  |  |  |  |  |
| Q9.The in-course learning materials supported the achievement of the learning outcomes. | |  |  |  |  |  |  |
| Q10.The following (as appropriate) were suitable for achieving the course learning outcomes:  Q10a.Audio visual support, including presentation equipment, was suitable. | |  |  |  |  |  |  |
| Q10b.The seminar room was suitable. | |  |  |  |  |  |  |
| Q10c.The skills room was suitable. | |  |  |  |  |  |  |
| Q10d.The instruments were suitable. | |  |  |  |  |  |  |
| Q10e.The equipment (including simulators) was suitable. | |  |  |  |  |  |  |
| Q10f.The tissue was suitable. | |  |  |  |  |  |  |
| Q10g.The laboratory technician set up and support were suitable. | |  |  |  |  |  |  |
| Q11.The delivery methods were appropriate for achieving the learning outcomes. | |  |  |  |  |  |  |
| Q12.The structure of the course was appropriate for achieving the learning outcomes. | |  |  |  |  |  |  |
| Q13.We were given appropriate time for discussion/questions to help achieve the learning outcomes. | |  |  |  |  |  |  |
| Q14.I received constructive feedback from faculty. | |  |  |  |  |  |  |
| Q15.Assessments were carried out consistently. | |  |  |  |  |  |  |
| Q16.The number of faculty was sufficient to support achievement of the learning outcomes. | |  |  |  |  |  |  |
| Q17.The faculty demonstrated the appropriate level of knowledge and skills to effectively deliver the learning outcomes. | |  |  |  |  |  |  |
| Q18.The course gave good value for money. | |  |  |  |  |  |  |
| Q20.The length of the course was appropriate to enable achievement of the learning outcomes. | |  |  |  |  |  |  |
| Q21.The course followed the programme. | |  |  |  |  |  |  |
| Q22.There was a sufficient number of breaks during the course. | |  |  |  |  |  |  |
| Q23.The refreshment areas were suitable. | |  |  |  |  |  |  |
| Q24.I was satisfied with the catering. | |  |  |  |  |  |  |
| Q25.Overall I was satisfied with the course. | |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |
| 1: yes; 2: no | | 1 | 2 |  |  |  |  |
| Q26.Did you receive learning materials before the course? | |  |  |  |  |  |  |
| Q27.Would you recommend this course to others? | |  |  |  |  |  |  |
| Q28.Would you attend another course with the same faculty? | |  |  |  |  |  |  |
| Q29.Would you attend another course at the same centre? | |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |
| Q30.If there were any areas of the course that you thought were particularly strong or weak, or that were not covered in the questions, please record your comments below. | |  |  |  |  |  |  |
| Free text: | |  |  |  |  |  |  |

*v@27.1.17*