
Examiner Job Description and Person Specification

Background

The Diploma in Special Care Dentistry (DSCD) is a dental diploma offered by The Royal College of Surgeons of England, involving a self-directed learning programme and examination.

Part A is based on a syllabus divided into 7 modules. Assessment will be by submission of an assignment on each module.

Part B consists of a multiple short answer paper; a simulated clinical examination followed by an oral examination; a general oral exam and another oral exam on two clinical log diary cases.

Full details of the examination can be found on the Royal College of Surgeons of England website - <http://www.rcseng.ac.uk/exams/dental/dscd>

Job Description

1. All examiners are required to commit to an initial term of six years, plus one renewal term of three years, commencing from the date of appointment.
2. Examiners are accountable to the Chair of the Examiner Panel.
3. The work and time commitment of an examiner is as follows:
 - To examine the written and oral section of the examination for two days per year.
 - To attend an initial training event before examining for the first time.
 - To attend a refresher training event each year (1 day).
 - To attend two examiner panel meetings per year (usually three hour duration held at RCS).
 - To submit new assessment material for the multiple short answer paper and/or the oral elements to the exam.
 - To mark module assignments
 - To design module questions
 - To develop module resources

Person Specification

	Essential	Desirable	Assessment method
Qualifications	Bachelor of Dental Surgery Registration with the General Dental Council	Post graduate qualification appropriate to the post i.e. Special Care Dentistry Fellow or Member of FDS RCS England, RCS Edinburgh or RCPS Glasgow	Application form and certificates
Experience and knowledge	Experience of Special Care Dentistry Motivated to maintain knowledge and skills	Experience of examining Knowledge of Special Care Dentistry is current, valid and within 2 years of retirement Attendance of Training the Trainer Course	Application form
Skills	Engaged in active clinical/academic practice Involved in appropriate undergraduate/postgraduate training/education/training	Ability to work well within a team	Application form