

Membership in Restorative Dentistry (MRD) Examiner Vacancies
Royal College of Surgeons of England
Royal College of Physicians and Surgeons of Glasgow

Job Description

1. JOB TITLE

Examiner for Diploma in Membership of Restorative Dentistry, Royal College of Surgeons of England and Royal College of Physicians and Surgeons of Glasgow

2. LINES OF ACCOUNTABILITY

Report to the Chairman of the Board, through the Chairman of the Panel of Examiners. The Chairman of the Board reports to the FDS Examinations Committee, Specialty Membership Examinations Executive

3. QUALIFICATIONS

The Examiner should hold the following:

- Full Registration with the General Dental Council
- Postgraduate qualification appropriate to the post
- Fellow or Member or Affiliate of RCS England or RCPS Glasgow

4. EXPERIENCE

- Be in active clinical and/or academic practice (or <1 year of retirement)
- Be motivated to maintain knowledge and skills
- Have attended, or be willing to undergo regular examiner training appropriate to the needs of the Examination
- Have attended or be willing to undergo equality and diversity training

5. JOB SUMMARY

- Be available to participate in diets of the Examination as requested by the Chairman of the Panel of Examiners
- Actively participate in ensuring that the examinations are of the highest standards
- Examine in accordance with the principles outlined in the mandatory training course and guidance documents
- Attend the confirmation of results meeting for any diet of the examination in which they have acted as an examiner (if required)
- Observe strict confidentiality with regard to the performance of individual candidates in the examination and the deliberations of the Adjudication Meeting
- Prepare and develop examining materials, including questions and model answers
- Participate in meetings of the examining panel as required by the Chairman of the Panel of Examiners
- Act to promote the examination on behalf of the Colleges
- Abide by the principles set out in the Examiner Code of Conduct
- Complete all marking documentation in accordance with guidelines
- Examiners who have completed 3 years of the 6 year term and have a good assessment record may also be asked to act as examiner assessors.

6. TIME COMMITMENTS

- Examining – approximately 4 days per annum
- Examiner Training – 2 days of initial training followed by approximately 2 days per 5 year cycle
- Preparing examining material – approximately 1-2 days per annum