



## Comprehensive search request

Comprehensive searches are good for more complex clinical questions, questions with a wide scope or questions where you would like to gather a wide range of relevant references. This is suitable for research, publication, answering complex clinical queries, and supporting developments in services.

<b>Requester's name*</b>	
<b>Email address*</b>	
<b>RCS England Membership number*</b>	
<b>Reason for search request*</b> (please select only the most relevant option if possible)	<input type="checkbox"/> Audit <input type="checkbox"/> Continuing professional development <input type="checkbox"/> Educational (part of study, coursework or assessed piece of work) <input type="checkbox"/> Guideline development <input type="checkbox"/> Patient care <input type="checkbox"/> Publication or presentation <input type="checkbox"/> Research purposes
<b>Where did you hear about the literature search service?*</b>	<input type="checkbox"/> College induction <input type="checkbox"/> College newsletter or publication (Specialty Updates, Annals etc.) <input type="checkbox"/> College website <input type="checkbox"/> I have previously used the service <input type="checkbox"/> Recommended by a friend or colleague <input type="checkbox"/> Social media <input type="checkbox"/> Other
<b>Describe your research topic or question*</b>	
<b>Situation</b> What is the population, problem, perspective, condition or context of interest?	

<b>Actions</b> What type of intervention, exposure, indication etc. is being considered?	
<b>Comparison</b> Is a comparison intervention, experience etc. being considered?	
<b>How far back do you wish to search?</b> e.g. last five years	
<b>Types of studies to be included</b> e.g. systematic reviews, RCTs, observational studies, etc.	
<b>Types of studies to be excluded</b> exclusion criteria e.g. no non-English language papers, no animal/cadaveric studies, no case studies etc.	
<b>Supporting information</b> research question, context, suggested keywords, any additional databases you would like us to search e.g. Cochrane, grey literature etc.	
<b>Requirements for results format*</b> select as many as applicable	<input type="checkbox"/> Word document <input type="checkbox"/> PDF <input type="checkbox"/> Reference manager (.ris) file for use with citation management software - please also specify the software you will be using:
<b>Date results are required by*</b> minimum turnaround time is two weeks	

**Disclaimer: Any results sets with over 250 references will need to be sent as a reference manager (.ris) file as they will be too large to export into a document.**

**Please save this editable PDF to your own device *before* you edit and e-mail to [evidencesupport@rcseng.ac.uk](mailto:evidencesupport@rcseng.ac.uk) once completed.**

**We will acknowledge receipt of your request within two business days and suggest a delivery date for our search results.** Our search results will include links to full text articles where covered by RCS England e-journal subscriptions and accessible to you with your RCS England login.

**What we do with your information:**

The information you have given on this form will be held by the Library and Archives Department of the Royal College of Surgeons of England on a compartmented secure server for four years in accordance with the General Data Protection Regulation (GDPR), and will be used only in connection with the purposes that you originally contacted us for. The information is kept by The Royal College of Surgeons of England and will be available to all members of staff within the same department, and will not be shared throughout the wider organisation unless instructed otherwise. Should you wish to find out more about how we handle your information, or to discuss other services provided by the Royal College of Surgeons of England, please contact [library@rcseng.ac.uk](mailto:library@rcseng.ac.uk)

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