Become a Future Surgeons Forum representative

We are delighted to announce that we are looking to appoint two FY1 doctors to join the Future Surgeons Forum. The Forum is a committee of over 30 student representatives from medical schools across the UK, with a shared interest in pursuing a career in surgery.

The Forum meets two times a year either in person at the Royal College of Surgeons of England (RCS) in London or at our Outreach Hub in Manchester, or virtually. The Foundation doctor (FY) representatives will support the work of the College in promoting surgery as a career choice to medical students and Foundation doctors. In addition, to Future Surgeons Forum meetings, FY representatives will represent the College at careers events and activities throughout the year.

As well as demonstrating their commitment to surgery, FY representatives will have the opportunity to influence the College’s work promoting the profession to medical students and supporting junior trainees.

If you will be an FY1 doctor from August 2023 we would love to hear from you. Applicants must be affiliate members or members of the Royal College of Surgeons of England. If you haven’t already, [**join online today**](https://www.rcseng.ac.uk/about-the-rcs/membership/how-to-join/#affiliate)**.**

Key Dates

The deadline for application is **9am** on **Monday 26 June 2023**. Candidates will be notified of the outcome of short-listing within three weeks of the closing date. Shortlisted candidates will be interviewed virtually on Microsoft Teams.

Meetings of the Future Surgeons Forum will take place on **Friday 6 October 2023 in Manchester** and **Spring 2024 in London (date tbc)**. FY1 representatives must attend a minimum of two Forum meetings per year.

Submitting your application

If you are interested in applying to become an FY1 representative see the role description and specification below. Applicants must complete an application form along with the equal opportunities monitoring form (included below) and submit it via email to **OutreachSouth@rcseng.ac.uk**.

If you have any enquiries please contact Sarah Jackson, Outreach Officer (South), via **email** or phone **020 7869 6290**.

FY1 Representative Role Description

RCS England provides careers support and guidance to surgeons at every stage of their career, including at medical school and during Foundation training. One of the priorities for the College is attracting and retaining surgeons to the profession, and the Future Surgeons Forum is one important way to develop this key aim.

The Future Surgeons Forum works:

* To promote surgery as a career choice to medical students and Foundation doctors of all grades.
* To build links with medical students by encouraging student representatives to set up and promote networks within their own medical school.
* To create a two-way dialogue with medical students and Foundation doctors to ensure that the College is aware of any issues that are of concern to medical students and Foundation doctors.
* To develop a strategy for offering careers advice to medical students and Foundation doctors.
* To encourage medical student representatives to hold at least one medical student event locally and to promote the events that the College holds centrally.
* To encourage Foundation doctors to have further involvement with the College.
	+ To conduct on-going research into medical students’ experience of surgery in their clinical years and Foundation doctors’ experience of surgery during their placements.

Role Description

We are seeking Foundation doctors with an interest in pursuing a surgical career, who have new ideas for surgical careers support and a desire to support medical students with an interest in surgery.

Forum tenure

Applicants should be members of RCS England entering into FY1 in August 2023 and will remain on the Forum for a minimum tenure of two years.

Main function

* To provide feedback and support for RCS England work and new initiatives around medical student and foundation careers.
* To actively promote the work of RCS England in supporting medical students and Foundation doctors.
* To offer support and advice to medical student members of the Forum.
* To encourage engagement with and the promotion of a career in surgery to Sixth Form students.
* To promote the benefits of becoming an **Affiliate Member of RCS England**.
* To represent RCS England at national and local conferences, and help find volunteers for local events.

Duties and responsibilities

* To attend a minimum of two Forum meetings per year.
* To support at least one event per year as a representative of the Forum and College. These could include meetings, careers events and workshops.
* To provide support and guidance as necessary to other Foundation doctors with an interest in surgery as required (appropriate support and guidance provided).
* To devise and support existing and new work in early surgical career development in collaboration with other Forum members.
* To work with university surgical societies to support events and activities, including attending as speakers and to promote this work to other Foundation doctors to encourage supporting their local surgical society.
* To promote and adhere to the College’s equality and diversity policy at all times.
* To actively support the College’s vision to be an inclusive, diverse professional organisation.
* To promote active engagement with the College’s sustainability strategy.

Benefits

Following attendance at a minimum of two Future Surgeons Forum meetings and at least one event during the year, FY representatives will receive a certificate of participation from the Forum Chair.

Letters of recommendation for your portfolio will also be available for additional supporting activities carried out on behalf of the College.

Person Specification

Applicants must:

* Be an Affiliate member of RCS England
* Demonstrate proven ability to conceive and carry through projects both individually and as part of a group
* Have a proven interest in surgical careers development

Future Surgeons Forum Application Form

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| **Name:**  |  |
| **Email address:**  |  |
| **Telephone:**  |  | **Region:** |  |
| **GMC number** |  | **RCS England membership number (if known)** |  |

Personal Statement(continue of additional sheet if required)

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| **Please provide a short statement (max 300 words)** on the following topics/questionsYour ability to conceive and carry through projects as an individual, and as part of a team: How would you promote interest in a career in surgery among medical students and Foundation doctors? What concerns do you think medical students may have about opportunities for career development (especially in light of the COVID-19 pandemic) and how would you support them?  |

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| **DATA PROTECTION** |
| The information you have given on this form will be held by the Membership, Marketing and Communications department of the Royal College of Surgeons of England (RCS England) on a compartmented secure server in accordance with the Data Protection Act 2018 and the General Data Protection Regulation (GDPR), and will be used only in connection with the purposes that you originally contacted us for. The information is kept by RCS England. Should you wish to find out more about how we handle your information or to discuss any services provided by RCS England, please see our [**Privacy Policy**](https://www.rcseng.ac.uk/privacy-policy/), or contact: **OutreachSouth@rcseng.ac.uk**.  |
| [ ]  | By ticking this box I certify that I have understood the above statement and agree that the information provided is to the best of my knowledge correct. I am not aware of any reason why it would be inappropriate for my application to be considered. I confirm that I am not under formal investigation into my professional practice or conduct. |
| [ ]  | By ticking this box I give consent for RCS England to share my contact details (full name and contact e-mail address exclusively) with surgical societies, members, and organisations that also sit on the Future Surgeons Forum. I also give consent for my contact details to be included in the Future Surgeons Forum Welcome Pack if successful in my application to the role. This is necessary in order for me to perform the role as a Future Surgeons Forum representative. I understand that at any point I am free to withdraw this consent by contacting **OutreachSouth@rcseng.ac.uk** and this will be simultaneous with resigning from my position on the Forum. When I will be contacted by students and trainees with regards to sensitive matters, I agree to keep that correspondence confidential and not disclose it without consent unless otherwise obligated by law. |

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| **EQUALITY AND DIVERSITY POLICY** |
| The Royal College of Surgeons of England is committed to equal opportunities for all those involved with the College. We are open to all talent and we actively ensure that all qualified applicants will receive equal consideration without regards to race/ethnicity, national origin, religion, pregnancy, marital status, sexual orientation, gender identity/expression, age and disability. Please contact us if there is anything we need to know in order to offer you a fair selection interview.You must not canvass members of the College Council in relation to your application. This means you must not seek the support of the Elected Members or attempt to ask them to influence the decision. If you do, you will be disqualified. |

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| **DECLARATION** |
| [ ]   | **By ticking this box** **I certify that the information given above is to the best of my knowledge correct.** |
| **Signed:** |  |
| **Date:** |  |

**Please complete the equal opportunities monitoring form (below) before submitting your application.**

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| **EQUAL OPPORTUNITIES MONITORING**In line with UK legislation and good practice guidelines, we ask you to complete this form. This will enable us to monitor our business processes and ensure that we provide equality of opportunity to all. The information will be held in confidence, however, you are not obliged to provide this information. You can return the form anonymously by post if you prefer.These details will be detached from the Application Form and are separate to the application process. This will not be viewed by shortlisting or interview panels. |
| 1. **Gender**

☐[ ]  Male[ ]  Female[ ]  Intersex[ ]  Non-binary[ ]  Prefer not to say1. **Nationality**

Please specify☐[ ]  Prefer not to say1. **Ethnic origin *(please tick one box only)****These categories are based on the Census 2011 categories and recommended by the Commission for Racial Equality.*

**a) White**☐[ ]  British☐[ ]  Gypsy or Irish Traveller☐[ ]  Scottish☐[ ]  Welsh☐[ ]  Any other White background**b) Black or Black British**[ ]  African ☐[ ]  Caribbean☐[ ]  Any other Black background**c) Mixed**☐[ ]  White and Black Caribbean☐[ ]  White and Black African☐[ ]  Other mixed backgroundPlease specify:Please specify**d) Asian or Asian British**[ ]  Indian[ ]  Pakistani[ ]  Chinese[ ]  Other Asian background***e*) Other ethnic group**[ ]  ArabPlease specify:Please specify[ ]  Prefer not to say | **4. Marital Status**[ ]  Single[ ]  Married[ ]  Civil Partnership[ ]  Partner[ ]  Divorced[ ]  Other[ ]  Prefer not to say**5*.* Religion**[ ]  None[ ]  Jewish[ ]  Christian[ ]  Hindu[ ]  Sikh[ ]  Muslim[ ]  Buddhist[ ]  OtherPlease specify:Please specify[ ]  Prefer not to say***6.* Sexual orientation**[ ]  Bisexual[ ]  Heterosexual[ ]  Lesbian or Gay[ ]  Prefer not to sayIf you prefer to use your own term, please specify here:Please specify**7. Do you consider yourself to have a disability or health condition?** [ ]  Yes[ ]  No[ ]  Prefer not to say*This information will be recorded electronically with your other data in accordance with the Data Protection Act 2018, but used only for monitoring our business practises.* |