

# **Joint Committee for Postgraduate Training in Dentistry**

## **Interim Terms of Reference**

### **Title**

Joint Committee for Postgraduate Training in Dentistry (JCPTD)

### **Reporting Body**

Joint Dental Faculties of the Surgical Royal Colleges of Great Britain and Ireland (JMDF)

### **Role**

- To have a strategic leadership role in advising stakeholders, including the UK and Irish regulators, governments, postgraduate dental education commissioners and providers, and the dental profession about the content, quality and outcome measures for postgraduate dental education and training.
- For specialist training, to co-ordinate developments across the UK and support the development and maintenance of high standards of all aspects of postgraduate education and training, to the benefit of patients and the public, in order to deliver a service level agreement with the General Dental Council and support them in their role as regulator of the Dental Specialist Lists.
- To be an evidence based voice of authority on matters relating to postgraduate training in dentistry.
- To develop position statements on topical issues

### **Remit**

Via the JCPTD Chair and JMDF:

- To contribute to and consider proposed changes to the GDC specialty curricula framework. Develop, implement and maintain structured curricula for all 13 dental specialties through the Specialty Advisory Committees (SACs) and the Advisory Board for Specialty Training in Dentistry. This will apply to programmes leading to the award of a Certificate of Completion of Specialty Training (CCST) as well as post-CCST development programmes in Orthodontics and Paediatric Dentistry.
- To provide advice and support to ensure that dental specialty training programmes are designed to match the principles in The Dental Gold Guide produced by the UK Committee of Postgraduate Dental Deans and Directors (COPDEND 2013) and, once approved, the GDC's Standards for Specialty Education.
- Through the SACs and the Advisory Board for Specialty Training in Dentistry (ABSTD) to recommend to the General Dental Council (GDC) whether candidates applying for admission to specialist registers through the route of equivalence have achieved the appropriate standard, thus maintaining a consistent standard of practice and maintaining patient safety.

- Through the SACs and ABSTD, to offer advice to Postgraduate Dental Deans and be available to provide external support to ensure that the quality and outcomes of training experiences for trainees is maintained and that the nationally agreed standards for training are maintained.
- To foster a culture of continuous improvement, openness, transparency and professionalism in the arrangements for postgraduate dental education and training, through audit, research and publications.
- Through ABSTD, to collaborate with COPDEND to ensure that consistent standards of postgraduate training in dentistry at all levels are maintained.
- To advise and assist in the development of structured education and training programmes for dental professionals who wish to acquire and demonstrate additional skills to meet the needs of patients and service commissioners, recommending appropriate curricula, methods for recognition of training programmes and assessment frameworks.
- Measure outcomes of training nationally in conjunction with ABSTD and SACs

## **Membership**

- Chair – normally a Past-Dean of one of the Dental Faculties of the Royal Surgical Colleges of the UK and Ireland.
- One representative, normally the Dean, from each of the Dental Faculties of the UK and Irish Surgical Royal Colleges.
- One representative, normally the Chief Executive, of the General Dental Council
- One representative, normally the Chair of the Committee of Postgraduate Dental Deans and Directors (COPDEND)
- One representative, normally the Chair of Dental Schools Council

Observers to attend only if necessary to report on specific issues and at the discretion of the Chair.

## **Term of Membership**

The Chair of JCPTD will serve for three years: this may be extended for a further year at the invitation of the representatives who comprise the committee. The Chair may serve only one term. Where members sit by virtue of an office their membership will be governed by their term of office. Members will be expected to attend the majority of meetings where the quorum will be five members (including alternates).

## **Nomination of Members**

The bodies or constituencies nominating members to the JCPTD should inform the secretariat when their nominee is due to change.

## **Alternates**

Nominating bodies are required to nominate alternates if their nominated representative is unable to attend a meeting.

## **Co-opted Members**

From time to time, the JCPTD may co-opt to the membership of the Committee. There will, however, be no more than two co-opted members on the Committee at any one time.

## **Attendance**

### **Voting**

Full members will be eligible to vote. If a vote is held in a meeting, this will be by simple majority of members present at the meeting. The alternates of full members will be able to vote in their place. Observers and co-opted members will not be eligible to vote. In the event of a tied vote, the Chair will have a casting vote.

## **Meeting frequency and venues**

Quarterly during the same period and at the same location as the Joint Meeting of Dental Faculties and its various sub-committees.